

國立東華大學環境學院 哺(集)乳室使用須知

1. 為便利女性產後持續餵哺母乳，並配合行政院衛生署母乳哺育政策及落實兩性工作平等法之精神，特設置哺(集)乳室(以下簡稱本室)，並依「國立東華大學行政大樓哺(集)乳室使用須知」訂定本院須知(以下簡稱本須知)。
2. 本室僅供哺(集)母乳人士使用，且不得作為其他用途。
3. 開放時間：星期一至星期五每日上午 8 時至下午 4 時，如遇特殊情況另行公告。(例假日及國定假日不開放)
4. 使用人請至院辦公室(A211)登記借用，並在進入哺乳室後可上鎖並於門把掛上「使用中」之告示牌；使用後離開時應將個人物品攜離、保持環境清潔、將「使用中」告示牌復原、關閉電燈及門窗。
5. 設備供應：提供沙發、換尿布台、垃圾桶、飲水(請至飲水處取用)等，均為公物，敬請愛惜使用，不得攜出或擅自移動，如有損毀應照價賠償。
6. 本室僅供哺(集)乳之用，不得移做他用(如飲食、休息或私人討論...等)，非哺乳人員不得任意進入本室。
7. 使用者若違反本須知之規定，管理單位有權取消其使用權。
8. 使用本室如有任何疑問或需協助者，請洽環境學院(03-890-3261)。

Guidelines for the Nursing Room College of Environmental Studies

1. For infant nursing needs and to meet nursing policies and relevant guidelines of the Bureau of Health Promotion, the Act of Gender Equality in Employment, and the Guideline of Nursing Room in NDHU, the College of Environmental Studies (CES) provides infant nursing facilities for use by new mothers. Guidelines for this room are listed below.
2. The nursing room is only available to nursing mothers.
3. The nursing room opens from 8 a.m. to 4 p.m., work days. The room is not available on weekends or holidays.
4. Users must register with CES (A211) and complete the sign-in sheet. Upon accessing the room, lock the door and turn the sign to IN USE. Each user is responsible to maintain a clean room ready for the next user. Before leaving, please put the sign back, clean the room, turn off the lights, and make sure your personal belongings are with you. The door to the nursing room should be kept locked.
5. The nursery room contains sofa, changing table, and trash can. Water is available from water fountains on each floor. These contents are provided by CES as a courtesy. Please do not move or remove any of these amenities. Users are responsible for damages resulting from misuse.
6. Use of nursing rooms for any other reasons (eating, taking a nap or discussion) is prohibited.
7. The College of Environmental Studies has the right to cancel usage for those violating these guidelines.
8. For questions or assistance, please contact at **03-890-3261**.

環境學院一樓哺(集)乳室



哺(集)乳室門口



清洗檯



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